

CERTIFICATE REQUEST FORM

Cossio Insurance Agency ● 864-688-0121 ● Fax: 864-603-2348 ● P.O. Box 5987, Greenville, SC 29606

DIRECTIONS: 1. Fill in the application by filling in the blue fields on all pages.

- 2. Please fill in all the fields with the correct information.
- 3. Email the application to apps@cossioinsurance.com or Fax to 864-603-2348

Section 1: GENERAL INFORMATION		
Policy number:	Insured entity:	
Contact name:		
Phone:	Fax:	
Check the type of certificate you are requesting:		
☐ Loss payee ☐ Additional insured ☐ Evidence of coverage		
Section 2: CERTIFICATE HOLDER INFORMATION		
Entity name:		
Mailing address:		
City: State:		Zip:
Relationship to insured entity: Owner/lessor of premises Sponsor Co-promoter		
☐ Mortgagee ☐ Franchisor ☐ Event organizer ☐ Lessor of equipment and contents		
☐ Other (please identify/explain):		
If applicable:		
Date(s) of event/activity: / / to / /		
Hours of event/activity: A.M./P.M. to A.M./P.M.		
Type of event/activity:		
Name of event/activity:		
Location of event/activity:		
City: State:		Zip:
Need by date: / /		
Special certificate language needed (please explain/attach):		
Section 3: DOCUMENT DELIVERY		
This certificate will be delivered via e-mail.		
☐ E-mail to: (selecting this option confirms your consent for coverage documents to be delivered via e-mail)		